

**CITY OF CAPE CANAVERAL
SITE PLAN APPLICATION PACKET**



Application Sheet2

Payment Receipt3

Site Plan Checklist4-5

**CITY OF CAPE CANAVERAL
SITE PLAN APPLICATION PACKET**

Application Sheet

Date: _____

Address of Request: _____

Name of Project (if applicable): _____

Legal Description: _____

Owner(s) Name: _____

Owner(s) Address: _____

Owner(s) Email: _____

Phone Number: _____

Name of Architect/Engineer: _____

Phone Number: _____

Agent/Applicant Name: _____

Phone Number: _____

Email: _____

Agent/Applicant Signature: _____

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Site Plan Payment Receipt

Date: _____

Project Name: _____

Non-Refundable Application Fee..... \$825.00

Site Plan Extension:..... **\$165.00**

Site Plan Resubmission:..... **50% of Original Fee**

Escrow Deposit

Residential:

1 to 3 units..... \$825 \$ _____

4 to 50 units..... \$825 \$ _____

Commercial:..... \$825 \$ _____

Total Acres: _____

Total Escrow Deposit: \$ _____

Applications will address items listed in Section 110-222 (a) - (b) of the City Code. The checklist on the following page provides a guide for completing the application.

OFFICE USE ONLY

Total Escrow Deposit: \$ _____

Total Site Plan Submittal Fee: \$ _____

Escrow Account#: 001-000-000-202240

Date Received: _____

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The following checklist has been prepared to assist in preparation of a required Site Plan. Please see Sec.110-222 of the City Code for a complete list of Site Plan criteria.

Site Plan Checklist

The drawing must be sealed and drawn to scale by an appropriately licensed design professional, no greater than one inch to 50 feet, on sheets two feet by three feet, showing the following site data:

Site plan information (General):

1. Size, height, number of units and location of proposed and existing structures. Yes No N/A
2. Dimensions. Yes No N/A
3. Total gross area and percentage devoted to structures, parking and landscaping. Yes No N/A
4. Number of Units. Yes No N/A
5. Traffic flow diagram to include total number and size of parking spaces and loading zones.
 Yes No N/A
6. Density (units per acre). Yes No N/A

Location and dimension for the following areas (If applicable):

1. Park(s). Yes No N/A
2. Canal(s). Yes No N/A
3. Waterway(s). Yes No N/A
4. Boat slip(s). Yes No N/A
5. Parking. Yes No N/A
6. Swimming pool(s). Yes No N/A
7. Driveway(s). Yes No N/A
8. Recreation. Yes No N/A
9. Trash. Yes No N/A
10. Sidewalks. Yes No N/A
11. Dune crossover(s). Yes No N/A
12. Other (specify) _____ Yes No N/A
13. Type of enclosure for communal trash container(s). Yes No N/A
14. Fire alarm and standpipe data. Yes No N/A
15. Vicinity map. Yes No N/A
16. Location of planned landscaping. Yes No N/A

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Finished grades for the following:

1. Entire parcel. Yes No N/A
2. Finished floors. Yes No N/A
3. Streets. Yes No N/A
4. Parking lots. Yes No N/A
5. Sidewalks. Yes No N/A
6. 10" of adjoining property. Yes No N/A

Details, sections, and specifications:

1. Street lights. Yes No N/A
2. Water and sewer. Yes No N/A
3. Paving and drainage. Yes No N/A
4. Curbs. Yes No N/A
5. Storm drains. Yes No N/A
6. Sidewalks. Yes No N/A
7. Engineer's seal on drawings. Yes No N/A

Square footage of building areas:

1. Living. Yes No N/A
2. Parking. Yes No N/A
3. Other (specify) _____ Yes No N/A
4. Total under roof. Yes No N/A

Required notes:

1. Sidewalk and sanitary sewers to be constructed to City of Cape Canaveral standards.
 Yes No N/A
2. Water lines to conform to City of Cocoa standards. Yes No N/A
3. Fire alarm system to be installed and connect to City of Cape Canaveral Fire Department standards .
 Yes No N/A

Topographic survey:

1. USC and G.S. datum plane. Yes No N/A
2. Existing street lights. Yes No N/A
3. Storm drainage design calculations. Yes No N/A
4. Coastal construction setback line, where required. Yes No N/A

Ten (10) hard copies of the drawings (24" x 36") must be submitted with the application as well as in electronic format (.pdf).